

Virginia Commission on the Bicentennial of the American War of 1812



2013 Chesapeake Bay Tour Subcommittee

**Fifth Floor East Conference Room
General Assembly Building
Richmond, Virginia**

**Monday, May 6, 2013
2:00 P.M.**

AGENDA: Planning and Decision-Making Session

1. **Call to order**—Christopher K. Peace, *Chairman*
2. **Introduction and comments**
3. **Review and Discuss Senator Miller's Report**
 - Date of Tour (June or later)
 - Tour Route
 - Spirit of Norfolk or Miss Hampton II
 - Capacity of Ships
 - Costs
 - Waterman's Museum and/or other sites
4. **Funding the Tour**
 - Projected budget
 - Fundraising campaign
 - Assessment of modest fee
 - Potential sponsors
 - Use of Commission funds
 - Area assistance
5. **Invitation List**
6. **Program for Tour**
 - Proposed Topics
 - **Mr. Jeffrey F. Sharp**, *Senior Attorney, Division of Legislative Services*
 - Historical marker dedication/installation
 - **Ms. Kathleen Kilpatrick**, *Director, Virginia Department of Historic Resources*
 - **Mr. Marc Wagner**, *Designation Manager/Architectural Historian, Virginia Department of Historic Resources*
7. **Public Relations**
 - Promotion as a signature event with interviews, psa's, media release, tv and radio spots, ads
8. **Recommendations to Bicentennial Commission**
9. **Other Business**
10. **Directions to Staff**
11. **Next Meeting**
12. **Adjournment**

Chesapeake Bay Tour Subcommittee

Delegate Christopher K. Peace, *Chairman*

Senator John C. Miller

Mr. Steven A. Forrest

Mr. Carter B. S. Furr

Ms. Carolyn Coggin Holmes

Mr. John V. Quarstein

Ex Officio

Delegate M. Kirkland Cox, *Commission Chairman*

Staff

Ms. Brenda H. Edwards, *Senior Research Associate*

Mr. Jeffrey F. Sharp, *Senior Attorney*

Ms. Gwendolyn L. Foley, *Senior Operations Staff Assistant*

Ms. Barbara Teague, *House Committee Clerk*